



## JOSEPH PAXTON CAMPUS

Wirral Hospitals' School  
*"Working together to make everything better"*  
An Ofsted "Outstanding" School

Headteacher: Mr P Arrowsmith

Joseph Paxton Campus, 157 Park Road North, Claughton, Wirral. CH41 0DD

Tel: 0151-488-7680

e-mail: [schooloffice@wirralhs.co.uk](mailto:schooloffice@wirralhs.co.uk)

Website [www.wirralhs.co.uk](http://www.wirralhs.co.uk)

7<sup>th</sup> July 2020

Dear Parents/Carers,

As we approach the end of term, I feel it is essential to spell out what we expect school to look and feel like in September. Please forgive me for the tone of this letter, it's not my usual style but I feel it's essential to ensure that we all understand and accept the importance of following the instructions.

Please read the letter carefully and go through it all with your child. The instructions contained within are for everyone and must be followed at all times until further notice, in order to safeguard our staff, students and parents as much as we possibly can.

All of the information attached is subject to change as new guidance is issued from the government. There will be a balance for me to strike between keeping you informed and not bombarding you with minor details. However, if you have any concerns or questions please don't hold back, please contact your child's Head of House or Learning Mentor in the first instance.

As I have said many times in recent weeks, thank you for your patience and understanding at this difficult time. It has not been easy trying to balance the wellbeing of our students with the need to minimise health risks for all, but you have all made it possible with your understanding of how tricky it has been, and we are really grateful for that here at school.

Yours faithfully,

Phill Arrowsmith  
Headteacher

**Please view our website for the latest news and information, including all letters sent home**



## Instructions for Parents

- Please be aware, it is simply impossible for any school to guarantee social distancing at all times for all students. We have put every appropriate measure in place and are confident that we can offer the safest possible environment, but no school can give a cast-iron guarantee that all students will adhere to the social distancing rules at all times.
- The school will be operating lessons as close to normal as possible. As we are a small school, our entire school will be operating as one bubble. This means that your child will follow their normal timetable of lessons and may be sat near, or even next to, other students in some lessons.
- Please do not send your child to school if any member of the household is displaying symptoms of coronavirus and/or you have a positive test result within the household. Instead, please isolate from school for 14 days and fully engage with the NHS's test and trace system.
- If your child receives a positive test result, please inform us immediately and keep them at home for at least seven days.
- If your child becomes ill in school with coronavirus symptoms, they will be isolated at the front of school and kept more than 2m away from all others. You will be called to collect your child immediately and you must then keep your child at home for at least seven days. We will encourage you to take your child for a test and to fully engage with the NHS test and trace system.
- In all such cases, please refer to the guidance from Public Health England.
- During drop-off and collection times, please stay in your car wherever possible. If this is not possible, only one person must come to the school entrance and that person must adhere to the social distancing rules at all times when on school grounds.
- If you need to speak with a member of staff, please communicate via email wherever possible. This is safer than visiting the school in person and more convenient than telephone calls.
- Parents/carers must not enter the school building for any reason without an appointment. Staff will not be available for meetings, however brief, unless it is by prior appointment. This represents quite a change from our normal way of working and I hope we can remove this barrier quickly, but for now I must prioritise the health of our staff and students over our normal, flexible working practices. I hope you can all understand the need for this.
- There will be no enrichment for at least the first half term. This will be under constant review and we will remove restrictions such as this one as soon as we possibly can.
- The current advice for all parents is that school clothes should be washed after each day and students should wear fresh, clean clothes each day. We would appreciate it if you would stick to this wherever possible.
- We will provide a pencil case for your child. This will be named and contain all basic materials, including a calculator. These must not be shared and must be handed in at the end of each day.
- **If your child takes medication, please ensure you bring new medication in with your child on their first day.**

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## Instructions for students

- Please wash/sanitise your hands before you leave your home and then do it again when you enter the building.
- We are not using the computer screen to sign you in at the moment, so please come straight in and go to the hand sanitiser station at the front of school.
- There is a one-way system in place that you must follow at all times. When you enter the building, you must go straight up the stairs and then follow the corridor to find your room. This is in place for all changes of lessons and at the end of the day.
- Please stick to the social distancing rules at all times, both in lessons and during lunchtime.
- We will be operating a normal timetable, you will get your timetable for next year on your first day back. Lessons will go ahead as normal and you will be in your new form groups from the first day.
- Most TAs will not be in lessons, at least for the first half term. Instead, they will be working with identified students in different ways outside of the timetabled lessons.
- **All students must attend all lessons at all times.** The house bases are closed until further notice and there is very limited availability for individual 1:1 support.
- After each lesson, please use the spray and cloths provided to wipe down your desk, then sanitise your hands before leaving the room.
- We do have tissues in each room, but it will be safer and better if you bring your own. Every time you need to cough or sneeze, remember – Catch it. Bin it. Kill it.
- There are no water fountains in operation until further notice. Please bring in your own water or juice drink. Remember – fizzy drinks are not allowed in school at any time. **We cannot provide food or drinks for you at this time, other than from the canteen at lunchtime.**
- Lunch will be slightly different. There will be three areas for you to eat lunch – the LFL room, the main hall and the conference room. You must not eat anywhere else in the building, unless it has been individually arranged with myself. Other rooms will continue to be open at lunchtime for social activities.
- The Year 11 base and all other small rooms will not be available until further notice.
- Breakfast club will take place in the hall until further notice and there will be no enrichment lessons when we first return, possibly not for many weeks. However, we will not be able to provide food or drinks at the moment. Please ensure you bring food and drink with you, or eat before you leave for school.
- Please be sensible when visiting the toilet – if there are already students in there, please go back outside and wait patiently until it is quieter. To help with this, please make your toilet trips as quick as possible.

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